



**THE AUSTRALIAN ACADEMY OF THE HUMANITIES**  
**PUBLICATION SUBSIDIES SCHEME**  
**- RULES OF AWARD -**

**1. Eligibility:**

- a) Applicants must be residents of the Commonwealth of Australia.
- b) Applicants must be usually domiciled in Australia at the time of application.
- c) The publication to be subsidised should focus on a topic in the Humanities, defined as those discipline areas for which the Academy is responsible: Prehistory and Archaeology; Asian Studies; Classical Studies; English; European Languages and Cultures; History; Linguistics and Philology; Philosophy, Religion and the History of Ideas; Cultural and Communication Studies; and The Arts.
- d) Interdisciplinary work is encouraged, provided it includes a substantial proportion of work in the Humanities, in the form of one or more of: scholarship within a Humanities disciplinary tradition; the use of Humanities disciplinary methodologies on non-Humanities subject matter; a focus upon the usual concerns of a Humanities discipline, or a focus upon Humanities scholarship or activity as an object of enquiry, using methodologies of any discipline.
- e) Applications will be accepted from independent scholars as well as those working inside institutions.
- f) Recipients may receive funding under this scheme not more than twice in their careers.
- g) Second and later editions will not be supported.
- h) Monographs are preferred to edited collections. However, edited collections that demonstrate a clear scholarly achievement or relevance will be considered.
- i) *Festschriften* will not be supported.

**2. Use of funds:**

- a) The AAH gives priority to works that require a subsidy for their viability as a publishing venture, or for the inclusion of essential items such as illustrations, photographs or maps.
- b) The Academy will rule out publications for which the publisher is able to make provision for upfront author's royalties.
- c) Costs of research assistance, editorial work, translations and the preparation of indices **are not subsidised** under the scheme.

**3. Acknowledgement of the Academy:**

- a) Recipients **must** make suitable acknowledgement of the Academy's assistance in funding any resulting publication. The preferred wording to appear with the acknowledgements or on the copyright page is: 'This work was published with the assistance of a grant from the Australian Academy of the Humanities.' The inclusion of the Academy's logo would also be welcome.

**4. Level of funding:**

- a) Publications are funded to a maximum of \$3,000 AUD.
- b) Funds will be paid in Australian currency. If payment in another currency is requested, all costs associated with currency conversion and international transmission will be deducted from the award.

- c) Funds will be made available only upon:
  - i. Receipt of a proof copy of the acknowledgements page of the publication, showing acknowledgement of the Academy's assistance along the lines of the form indicated in 3(a) above; and
  - ii. A concise acquittal report from the applicant detailing how the Academy subsidy, and any subsidies from other sources, were used.

### 5. Application procedure:

- a) There is one (1) application round for the Publication Subsidy Scheme each year.
- b) Applications must include **all** of the following:
  - i. A cover sheet, signed and dated by the applicant;
  - ii. An accurate and complete application form;
  - iii. A synopsis of the publication (3-5 pages);
  - iv. An assessment of the work by a recognised scholar in the field who is neither a relation nor a close associate of the applicant;
  - v. Correspondence from the publisher demonstrating support for the work, in the form of a letter to the Awards Committee from the publisher (on the publisher's letterhead), stating the publisher's support for the work, giving clear reasons for requiring the subsidy and stating the terms of that subsidy;
  - vi. a detailed publisher's budget, where the uses of the proposed subsidy are clearly specified, should be included;
  - vii. A publisher's reader's report; and
  - viii. The application form and all of the supporting documentation should be provided in English (or be accompanied by a translation into English made by a NAATI-accredited translator).
  - ix. All of the above must also be made available to the Secretariat in electronic form (scans of documents are allowed, in **PDF format** only), excluding the **cover sheet**, of which **only the hard copy** is required.
- c) Application forms are available from the Academy website ([www.humanities.org.au/grants/PubSubs/PubSubs.htm](http://www.humanities.org.au/grants/PubSubs/PubSubs.htm)) or can be requested from [grants@humanities.org.au](mailto:grants@humanities.org.au).
- d) All sections of the application form must be completed. Incomplete forms will not be accepted. Applications that do not include all the required documentation will not be accepted.
- e) The Secretariat is under no obligation to contact applicants who have submitted incomplete applications.
- f) The closing date is 30 July 2010. Late applications cannot be accepted.
- g) The application should be e-mailed to [grants@humanities.org.au](mailto:grants@humanities.org.au). A hard copy of the application with a signed cover sheet accepting the terms and conditions of the award is also required, and should be mailed to: The Australian Academy of the Humanities, GPO Box 93, Canberra ACT 2601. Faxed applications are not acceptable. The cover sheet must be received before applications are considered by the Committee.
- h) The application must be supported by **two** statements of support: the first by a recognised scholar in the field, who is neither a relation nor a close associate of the applicant, and the second a report from the publisher. An examiner's report on a thesis **does not** fulfil this requirement.
- i) Applicants must demonstrate clear support from publishers as outlined in 5(b) v above. The contract between the publisher and the author should be made available to the Awards Committee.
- j) The Academy reserves the right to invite applications, which will be subject without favour to the same deadlines and competitive processes as unsolicited applications.
- k) Where applicants have applied for a subsidy elsewhere, it is a requirement that the Academy is advised as soon as the outcome is known. Where the applicant is granted a subsidy from other sources, the applicant must demonstrate that the Academy subsidy is still required. The use of all subsidies must be detailed in the applicant's acquittal report as specified at 4 c ii above.

## **6. Committee:**

- a) Applications shall be considered by the Awards Committee ('the Committee'), or any other committee appointed by the Council of the Academy from time to time.
- b) The Academy Secretariat is not responsible for Committee decisions and its staff are not able to discuss the selection procedures.
- c) Committee deliberations will remain confidential.
- d) The Committee may, at its discretion, seek any external advice it deems necessary for the proper conduct of its decision-making processes.
- e) The Committee, in conjunction with the Council, and with the advice of the Secretariat, will award only so many Publication Subsidies in any year as are judged to be of sufficient merit.
- f) If there is no application of sufficient quality, no Subsidy will be awarded.
- g) The Committee, in conjunction with the Council, with the advice of the Secretariat and subject to available funding, may decide to award more than the number of Publication Subsidies nominally available in any year if it decides that the number of outstanding applications warrants this unusual measure.
- h) Decisions of the Committee are final and no correspondence will be entered into.

## **7. Selection Criteria**

- a) The Publication Subsidy Scheme supports works of a scholarly nature. Works of a clearly commercial nature will not be supported.
- b) Publications will be assessed competitively for the rigour of their content, their likely impact upon the applicant's career and their significance to the field of research.
- c) The wider impact of the publication will be taken into consideration, however this must not detract from the impact of the publication within a specialist academic community.
- d) Preference will be given to scholars in the earlier stages of their careers.
- e) Support will be given to publications that enhance the goals of the Academy as set out in its Royal Charter.
- f) The Committee will consider whether the book would be published in a lesser form, and therefore reach a smaller audience or be less well received, without the support of the Academy.

## **8. Reapplication:**

- a) The Academy will accept one (1) resubmission from a previously unsuccessful applicant in respect of the same publication.
- b) All rules in the above clauses apply.
- c) If unsuccessful a second time, the applicant will not be considered by the Academy in future, in respect of the same publication.

## **9. Notification:**

- a) All successful applicants will be notified initially by telephone or email.
- b) A written Notification of Award will then be forwarded; recipients need to acknowledge receipt thereof.
- c) Successful applicants are requested to provide a complimentary copy of the publication to the Academy on publication.
- d) The Award is subject to any conditions set out in the Notification of Award.
- e) All unsuccessful applicants will be advised by letter.

As the Secretariat does not issue application progress reports, applicants are requested to await the correspondence mentioned in this section and to refrain from contacting the Academy.

**For more information, contact the Australian Academy of the Humanities:**

[grants@humanities.org.au](mailto:grants@humanities.org.au) (02) 6125 8950  
[www.humanities.org.au/Grants/PubSubs/PubSubs.htm](http://www.humanities.org.au/Grants/PubSubs/PubSubs.htm)