



International Science Linkages – Humanities and Creative Arts Programme (ISL-HCA)

GUIDELINES

1. Objectives of the Programme

The Australian Academy of the Humanities (AAH) has received funding from the Department of Innovation, Industry, Science and Research (DIISR) to support international collaborative research activities in the humanities and creative arts.

The International Science Linkages (ISL) Programme aims to facilitate and support research cooperation between Australian researchers and leading counterparts overseas. The new ISL Humanities and Creative Arts (ISL-HCA) Programme will provide targeted support in order to:

- promote access and participation for Australian humanities and creative arts researchers in strategically focused, leading edge, international research; and
- increase strategic alliances between Australian and overseas researchers.

For information on the broader ISL Programme see [DIISR's website](#). For further information on the ISL-HCA scheme see the [Academy's ISL-HCA web page](#).

2. Scope

ISL-HCA is a collaborative research scheme designed to seed and build research relationships with counterparts abroad, to strengthen existing alliances by entrenching informal relationships, or to expand the nature of an existing collaboration.

Broadly speaking, the ISL-HCA Programme caters to humanities and creative arts researchers as defined by the Australian Bureau of Statistics (ABS) [Field of Research \(FoR\)](#) classifications for the humanities and creative arts (minus law). The [Academy of Social Sciences in Australia](#) is running a complementary programme for the behavioural and social sciences, including law.

Multidisciplinary research collaboration as well as single discipline scholarship will be supported under this Programme.

The ISL-HCA Programme will take into account national benefit considerations,

including the Government's [National Research Priorities](#) and the DIISR [National Priorities for Innovation](#).

3. Programmes

ISL-HCA supports research collaboration in and from the humanities and creative arts, through the following international collaborative research programmes:

1. *International Research Fellowships* for early to mid-career researchers to work in collaborative research groups abroad.

These short-term fellowships (of **between 2-8 weeks duration**) are envisaged as an opportunity for early to mid-career humanities and creative arts scholars to gain access to research facilities, outstanding scholars and leading research environments in their fields. Fellowships should be structured around a programme of intensive research collaborative activities.

2. *Visiting Fellowships* for eminent humanities and/or creative arts scholars.

The object of these inbound fellowships is to foster international collaboration via visits to Australia by eminent humanities and creative arts scholars. The international scholar would participate in a programme of research activities such as seminars and masterclasses in several centres and institutions.

3. *International Collaborative Workshops*, which may be hosted in Australia or overseas.

These are specialist workshops with a focused objective, bringing together researchers from different countries. The Australian team will comprise five or more humanities and/or creative arts scholars with a range of experience, led by at least one senior scholar. Workshops may serve many purposes or take different forms such as: bilateral comparative research discussions; working towards a publication; or convened for exploratory work on collaborative grant proposals.

4. Funding rounds and application dates

Applications for the second round will open in December 2009 and will close at 12:00 noon (Canberra time) on 8 February 2010. Late applications will not be accepted.

Activities funded in the second round will need to be completed and reported on by 31 March 2011.

The Academy envisages there will be up to 15 *International Research Fellowships*, up to 10 *Visiting Fellowships*, and up to 10 *International Collaborative Workshops* awarded in the second round. Selections and numbers of each type of funded activity, however, will be based on the merit of the applications.

5. Eligibility and conditions

- a. Applicants must be citizens or permanent residents of the Commonwealth of Australia whose principal place of residence is in Australia.
- b. Funding is intended to support collaborative research activities based wholly or substantively in the humanities and/or creative arts disciplines, including research which is grounded in creative arts practice.
- c. For the purposes of this Programme those disciplines are as defined by the Australian Bureau of Statistics' (ABS) [Field of Research \(FoR\)](#) classifications for the humanities and creative arts (minus law).
- d. Multidisciplinary work is encouraged, provided it includes a substantial proportion of work in the humanities and/or creative arts.
- e. Applications will be accepted from independent scholars as well as those working in institutional settings such as universities, cultural institutions, industry, or the public sector. Applicants will need to demonstrate their bona fide research credentials.
- f. Postgraduate students are ineligible for funding under this Programme.
- g. All applications submitted to the Academy will be assessed for eligibility against these Guidelines. Ineligible applications will not be considered for funding.
- h. The Academy's decision upon the eligibility of an application shall be final.
- i. Late or incomplete applications will not be accepted.
- j. The Academy will not accept responsibility for any misunderstanding arising from the failure by an applicant to comply with the requirements set out in these Guidelines, or arising from any ambiguity, discrepancy, inconsistency, error or omission contained in an application.
- k. The Academy reserves the right to invite applications at its discretion.
- l. The Academy will appoint an Expert Review Panel in the humanities and creative arts. The outcomes of the selection process will be final and no correspondence will be entered into.
- m. The Academy is acting on behalf of the Government in administering the ISL- HCA Programme. In the event that the Academy's funding is withheld or the Programme discontinued, the Academy will not be held liable for its inability to fund the research activity.
- n. Where there is insufficient clarity about the foregoing eligibility rules applicants are advised to contact the Academy.

6. Use of funds

ISL-HCA is a collaborative research scheme. Funds are to be used to support collaborative research activities as defined in these Guidelines and as determined by the Academy.

An indicative range of activities eligible for funding support are:

- Travelling and living expenses for Australian researchers travelling overseas to participate in fellowships and workshops.
- Travelling and living expenses for overseas researchers travelling to Australia to participate in workshops, seminars and masterclasses.
- Access to videoconferencing facilities.
- Other supporting activities that demonstrably facilitate international research collaboration.

The Government's ISL Programme guidelines stipulate travel costs of up to AU\$2,500 per person for international economy class return airfare, and living allowance up to AU\$200 per person per day (including accommodation), or AU\$2,500 per person per month, whichever is the lesser amount.

Applications are unlikely to be supported if:

- there is another funding source or agency that would be more appropriate to support the application;
- a significant proportion of the projected activity is engaging in conference attendance;
- the proposed research activity is a discrete research project; or
- the proposed research activity involves significant amounts of solo archival or primary research.

Matching funds from an Australian or overseas institution are not mandatory, but may be advantageous for more ambitious ISL-HCA activity.

For *International Collaborative Workshops* convened overseas there is a requirement that at least five members are Australian humanities and/or creative arts researchers. Domestic workshops must comprise at least five members from the overseas humanities and/or creative arts community.

7. Level of funding

For *International Research Fellowships* for early to mid-career researchers:

- a. For successful second round applications each International Research Fellowship is valued at AU\$5,000.
- b. Funds must be fully expended before the final report is submitted, which is no later than 31 March 2011.
- c. Funds can be spent in any currency but must be acquitted in Australian dollars.
- d. Unexpended funds must be refunded to the Academy for return to DIISR.
- e. Funds will normally be made available directly to scholars on acceptance of the award. In the event that an institution is the nominated recipient of funds, a Fellowship will only be awarded on the condition that an administration charge is not levied by the institution.

For *Visiting Fellowships* for senior researchers:

- a. For successful second round applications each Visiting Fellowship will be funded up to AU\$10,000.
- b. Funds must be fully expended before the final report is submitted, which is no later than 31 March 2011.
- c. Funds can be spent in any currency but must be acquitted in Australian dollars.
- d. Unexpended funds must be refunded to the Academy for return to DIISR.
- e. Funds will normally be made available directly to scholars on acceptance of the award. In the event that an institution is the nominated recipient of funds, a Fellowship will only be awarded on the condition that an administration charge is not levied by the institution.

For *International Collaborative Workshops*:

- a. For successful second round applications each Workshop will be funded up to AU\$20,000.
- b. Funds must be fully expended before the final report is submitted, which is no later than 31 March 2011.
- c. Funds can be spent in any currency but must be acquitted in Australian dollars.
- d. Unexpended funds must be refunded to the Academy for return to DIISR.
- e. Funds will normally be made available directly to scholars on acceptance of the award. In the event that an institution is the nominated recipient of funds, the Workshop funding will only be awarded on the condition that an administration charge is not levied by the institution.

8. Selection process

Applications will be assessed by an Expert Review Panel appointed by the Academy, convened to read across disciplines. At its discretion, the Panel may seek additional advice from outside experts on particular applications if necessary.

Assessment of applications will be made on the basis of:

1. merit of the proposed international research collaboration;
2. track record of applicant(s), relative to opportunity;
3. the extent to which the research activity will meet the Programme objectives by improving access and participation for Australian humanities and/or creative arts researchers in strategically focused, leading edge, international research;
4. the prospect that the research activity will initiate or consolidate long term international collaborations in the humanities and creative arts.

9. Reporting to the Academy

- a. It is a condition of funding that grant recipients submit a concise written report on the research activity undertaken, to be submitted in electronic format no later than 30 days after the completion of the research activity. A report template will be sent to successful applicants for completion.
- b. Reports are due for the first round no later than 31 May 2010.
- c. Grant recipients will report against two categories of outcomes: specific activities or material outputs; and on the research relationship activated, including the prognosis for the research relationship.
- d. Reports shall include an acquittal budget showing all relevant expenditures.
- e. Recipients agree that these reports may be published in whole or in part by the Academy or the Government either online or in printed form.
- f. Recipients must make suitable acknowledgement of ISL-HCA assistance in funding the research in any resulting publication.

10. Application procedure

- a. Application forms are available from the Academy's website (<http://www.humanities.org.au/ISL.html>).
- b. All sections of the application form must be filled out. Incomplete forms will not be accepted.

- c. The closing date for this second round is 12:00 noon (Canberra time) **8 February 2010**. The application form should be emailed to grants@humanities.org.au
- d. A signed hardcopy of the Cover Sheet accepting the terms and conditions must be received before the Expert Review Panel will consider applications.
- e. Please **DO NOT** contact DIISR for enquiries related to the ISL-HCA Programme. The Academy administers the Programme on behalf of the Commonwealth, and all enquiries should be addressed to the Academy.

11. Notification

- a. All successful applicants will be notified initially by telephone or email.
- b. A written Notification of Award, including terms and conditions, will then be forwarded, which recipients must acknowledge in writing before payment will be made.
- c. All unsuccessful applicants will be advised in writing.
- d. As the Academy will not issue application progress reports, applicants are requested to await the correspondence mentioned in this section and to resist contacting the Academy.
- e. Due to workload, the Academy regrets it will be unable to provide individual feedback on unsuccessful applications.